

## **Nevada Virtual Academy Board Director Position Description**

### **General Responsibilities:**

Responsible for ensuring that the academic program of Nevada Virtual Academy is successful, that the school's programs and operations are faithful to the terms of its charter, and that the school is a viable organization.

### **Specific Responsibilities:**

1. Attend regular meetings of the Nevada Virtual Academy board. The board generally meets one (1) time per month. Be accessible for personal contact in between board meetings.
2. Provide leadership to board committees. Each board director is encouraged to serve as an active, ongoing member of at least one committee.
3. Responsibly review and act upon recommendations brought to the board for action.
4. Prepare in advance for decision-making and policy formation at board meetings; take responsibility for self-education on the major issues before the board.
5. Participate in the annual board development and planning retreats.
6. Utilize personal and professional skills, relationships and knowledge for the advancement of Nevada Virtual Academy.
7. Be familiar with Nevada Virtual Academy Bylaws including the Standard of Care required of board members and act in accordance with the same.
8. Serve for a term of one (1) to three (3) years, to be determined at time of nomination.
9. Communicate and collaborate with other board members, school staff, school administration, and regulatory authority as applicable.
10. Represent the board in limited community events as available.