

Approved MINUTES
REGULAR BOARD MEETING
BOARD OF DIRECTORS

Nevada Virtual Academy

Thursday – August 18, 2016

11:00 am

NVVA Blended Learning Site

4801 S. Sandhill

Las Vegas, NV. 89121

Persons wishing to attend via conference call may do so by calling the Nevada Virtual Academy Office 24 hours in advance at 702-407-1825 for phone number and passcode. Posted on 8/15/2016 on nvva.k12.com, www.notice.nv.gov, and at physical locations of 8965 S. Eastern Ave, Ste 330, Las Vegas, NV 89123, 4801 S. Sandhill, Las Vegas, NV 89121, 3521 N. Durango, Las Vegas, NV 89129, and 1 E. First Street, Reno, NV 89501.

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Nevada Virtual Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas and supporting documents are available to all audience members at the door to the meeting, by requesting the agenda from the Karen Richardson, Secretary to the Board (702-407-1825 ext. 7016) or on the School’s website at: <https://nvva.k12.com>.
 - a. Presentation materials discussed during the meeting may be viewed by using the following link and ID code: <https://join.freeconferencecall.com/nvvaboard> Online meeting ID: nvvaboard
2. “Requests to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” Speakers may also request to be placed on “Speakers List” by calling the School’s Office (702-407-1825 ext. 7016) seventy-two hours in advance of the meeting.
3. The “Oral Communications” portion is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not take action. These presentations are limited to three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item. Written public comments can be provided to Karen Richardson up to one hour prior to the scheduled meeting via email to krichardson@nvvacademy.org.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly agenzed and publicly noticed, the Board can respond, interact, and act upon the item.
7. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

I. PRELIMINARY

A. CALL TO ORDER

Meeting called to order at 11:02 AM.

ROLL CALL

Member	Title	Term	Present	Absent	In	Out
VACANT	President	2018				
Mr. Richard Gordon Esq	Vice President	2018		X		
Mrs. Sarah Hoffman	Secretary/Treasurer	2018	X		11:00	11:25
VACANT	Member	2016				
Dr. Anne Mendenhall	Member	2017	X		11:00	11:25
Mrs. Samantha Morris	Member	2016	X		11:00	11:25
VACANT	Member	2016				

C. FLAG SALUTE

II. PUBLIC COMMENT

ORAL COMMUNICATIONS/PUBLIC COMMENTS: No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

None

III. CONSENT AGENDA ITEMS

(Information/Possible Action -If discussion is needed on any item then it shall be placed in Scheduled for Action IV)

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Head of School recommends approval of all consent agenda items.

None

IV. SCHEDULED FOR POSSIBLE ACTION

(Information/Discussion/Possible Action on the following voting items)

A. BUSINESS

20160818-01_IV-BDRPT (for possible action) Consideration to Elect Board Officers for the 2016-2017 School Year.

Motion by Dr. Mendenhall to table item. Second by Mrs. Morris. Motion passed unanimously. **Item was tabled.**

Office of President

Member		Motion	Aye	No	Abstain	Absent
Mr. Richard Gordon Esq						
Dr. Anne Mendenhall						
Mrs. Sarah Hoffman						
Mrs. Samantha Morris						
VACANT						
VACANT						
VACANT						
Motion	Carried ()	Not Carried ()	Vote, (A) (N) (AB)			Tabled (X)

Office of Vice President

Member		Motion	Aye	No	Abstain	Absent
Mr. Richard Gordon Esq						
Dr. Anne Mendenhall						
Mrs. Sarah Hoffman						
Mrs. Samantha Morris						
VACANT						
VACANT						
VACANT						
Motion	Carried ()	Not Carried ()	Vote, (A) (N) (AB)			Tabled (X)

Office of Secretary/Treasurer

Member		Motion	Aye	No	Abstain	Absent
Mr. Richard Gordon Esq						
Dr. Anne Mendenhall						
Mrs. Sarah Hoffman						
Mrs. Samantha Morris						
VACANT						
VACANT						
VACANT						
Motion	Carried ()	Not Carried ()	Vote, (A) (N) (AB)			Tabled (X)

20160818-02_IV-BDRPT (for possible action) Consideration to Approve the Lease between Community Lutheran Church of Paradise Valley and Nevada Virtual Academy for the Building Located at 4801 S. Sandhill, Las Vegas, NV 89121

Mr. Dos Santos explained that Nevada Virtual Academy is currently leasing the building at Sandhill under the lease signed by former Chair, Don Curry.

Motion by Mrs. Hoffman to approve the Lease between Community Lutheran Church of Paradise Valley and Nevada Virtual Academy as signed by former Board Chair, Don Curry. Second by Dr. Mendenhall. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Richard Gordon Esq					X
Dr. Anne Mendenhall	2nd	X			
Mrs. Sarah Hoffman	M	X			
Mrs. Samantha Morris		X			
VACANT					
VACANT					
VACANT					
Motion	Carried (X)	Not Carried ()	Vote, (A 3) (N) (AB)		Tabled ()

20160818-03 IV-BDRPT (for possible action), Consideration to request an amendment of the Charter Contract to change school’s location to Sandhill Blended Learning cite and move staff permanently to Sandhill location (such action will neither increases enrollment beyond the contractual cap nor reduces current enrollment or grade levels).

Mr. Dos Santos shared that Nevada Virtual Academy must submit a formal request to the Charter School Authority requesting to officially recognize a change of address for the school to operate at the 4801 S. Sandhill location. The school attorney, Kara Hendricks, has drafted a letter, enclosed in the board packet, to submit to Mr. Patrick Gavin requesting this change of address. After discussion, **Motion** by was by Dr. Mendenhall. Second by Mrs. Morris. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Richard Gordon Esq					X
Dr. Anne Mendenhall	M	X			
Mrs. Sarah Hoffman		X			
Mrs. Samantha Morris	2 nd	X			
VACANT					
VACANT					
VACANT					
Motion	Carried (X)	Not Carried ()	Vote, (A 3) (N) (AB)		Tabled ()

20160818-04 IV-BDRPT (for possible action), Consideration to approve sublease with Supreme Lending for a portion of the space at the school's Eastern location.

Mr. Dos Santos stated that the proposed sublease with Supreme Lending would provide \$5,626 towards the total space rent that Nevada Virtual Academy is obligated on at the 8965 S. Eastern office.

Motion by Mr. Mendenhall to approve the sublease between Nevada Virtual Academy and Supreme Lending. Second by Mrs. Morris. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Richard Gordon Esq					X
Dr. Anne Mendenhall	M	X			
Mrs. Sarah Hoffman		X			
Mrs. Samantha Morris	2nd	X			
VACANT					
VACANT					
VACANT					
Motion	Carried (X) Not Carried ()	Vote, (A 3) (N) (AB)			Tabled ()

B. PERSONNEL

20160818-05_IV-BDRPT (for possible action) Consideration to Approve Mrs. Teresa Gregory for the Position of K8 Principal, a K12 Position.

Mrs. Todd explained the academic structure of the school. **Motion** by Dr. Mendenhall to approve Mrs. Gregory as the K8 Principal. Second by Mrs. Mrs. Hoffman. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Richard Gordon Esq					X
Dr. Anne Mendenhall	M	X			
Mrs. Sarah Hoffman		X			
Mrs. Samantha Morris	2nd	X			
VACANT					
VACANT					
VACANT					
Motion	Carried (X) Not Carried ()	Vote, (A 3) (N) (AB)			Tabled ()

20160818-06_IV-BDPRT (for possible action) Consideration to Approve Administrative Authority to Mrs. Tser Diamond as K8 Assistant Principal.

Motion by Mrs. Hoffman to approve Mrs. Diamond as a K8 Assistant Principal. Second by Dr. Mendenhall. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent	
Mr. Richard Gordon Esq					X	
Dr. Anne Mendenhall	2 nd	X				
Mrs. Sarah Hoffman	M	X				
Mrs. Samantha Morris		X				
VACANT						
VACANT						
VACANT						
Motion	Carried (X)	Not Carried ()	Vote, (A 3) (N) (AB)			Tabled ()

VI. CLOSING PROCEDURES

A. PUBLIC COMMENTS: No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

None

B. BOARD DISCUSSION - SUGGESTIONS FOR FUTURE AGENDA ITEMS:

The next board meeting is August 30th. A new board member will be presented.

C. ADJOURNMENT

Motion to Adjourn: Dr. Mendenhall. Second Mrs. Morris.

Meeting was adjourned at 11:25 AM.