

**Approved Minutes
REGULAR BOARD MEETING
BOARD OF DIRECTORS**

Nevada Virtual Academy

Tuesday – September 27, 2016

5:00pm

NVVA Blended Learning Site

4801 S. Sandhill

Las Vegas, NV. 89121

*Persons wishing to attend via conference call may do so by calling the Nevada Virtual Academy Office **24 hours in advance** at 702-407-1825 for phone number and passcode. Posted on 9/21/2016 on nvva.k12.com, on www.notice.nv.gov, and at physical locations of 5175 E Tropicana Ave, Las Vegas, NV 89122, 4801 S. Sandhill, Las Vegas, NV 89121, 3521 N. Durango, Las Vegas, NV 89129, and 1 E. First Street, Reno, NV 89501.*

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Nevada Virtual Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas and supporting documents are available to all audience members at the door to the meeting, by requesting the agenda from the Karen Richardson, Secretary to the Board (702-407-1825 ext. 7016) or on the School’s website at: <https://nvva.k12.com>.
 - a. Presentation materials discussed during the meeting may be viewed by using the following link and access code: <https://join.freeconferencecall.com/nvvaboard> Online meeting ID: nvvaboard
2. “Requests to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” Speakers may also request to be placed on “Speakers List” by calling the School’s Office (702-407-1825 ext. 7016) seventy two hours in advance of the meeting.
3. The “Oral Communications” portion is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not take action. These presentations are limited to three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item. Written public comments can be provided to Karen Richardson up to two hours prior to the scheduled meeting via email to krichardson@nvvacademy.org.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly agenzed and publicly noticed, the Board can respond, interact, and act upon the item.
7. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

I. PRELIMINARY

A. CALL TO ORDER

The meeting was called to order at 5:05 PM.

B. ROLL CALL

Member	Title	Term	Present In Person OR Telephone	Absent	In	Out
VACANT	President	2018				
Mr. Richard Gordon, Esq.	Vice President	2018	IP		5:00	6:44
Mrs. Sarah Hoffman	Secretary/Treasurer	2018	P		5:00	6:44
Dr. Anne Mendenhall	Member	2017	P		5:00	6:44
Mrs. Samantha Morris	Member	2016	P		5:00	6:44
Mr. Mauricio Molina	Member	2016		X		
VACANT	Member	2016				

C. FLAG SALUTE

II. PUBLIC COMMENT

ORAL COMMUNICATIONS/PUBLIC COMMENTS: No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

There was no public comment.

III. INFORMATION ITEMS

A. NVVA SCHOOL REPORT: Lydia Todd, K12

1. School Improvement Grant Update – Mrs. Katie Kelly, HS Assistant Principal
Mrs. Kelly stated that McCrel has provided recent trainings sessions to HS teachers in the areas of English, Math, and Science. Additional training will be provided later in the school year. The Dept. Of Education will be onsite in October to do a check on the status of the improvement plan.
2. State Public Charter School Authority meeting update – Mrs. Lydia Todd, K12
Mrs. Todd explained that the charter authority approved the amendment to the charter contract that was presented for vote at the September 23, 2016 Charter School Authority board meeting. Mr. Gordon further clarified that the Charter Authority Board was very appreciative of the efforts of the NVVA board to meet prior to the meeting in order to review the proposed amendments and was able to approve the amended contract for final approval during the Charter Authority meeting.
3. Teacher Pulse Check – Mrs. Lydia Todd, K12
Mrs. Todd shared the results of a teacher survey and clarified the information collected. While areas of focus are increasing so far this school year there is still a lot to accomplish with teacher satisfaction, morale, and expectations.

4. K-8 Status Update – Mrs. Teresa Gregory, K-8 Principal
 Mrs. Gregory provided data on student testing in grades Kindergarten through eighth grade and stated that October 7th is the testing deadline. Teachers are working to test every student by that deadline.
 Kindergarten Brigance: 79%
 First – Third Maps: 86%, 93%, 86%
 Fourth – Eight I Ready: 82%, 92%, 84%, 81%, and 80%
5. Katie Kelly, HS Assistant Principal
 Mrs. Kelly stated that AdvancEd will be onsite this school year to conduct a review for the accreditation of the school. This is an in-depth review and the administration team is working on the information now in order to be ready for the teams visit.

IV. PREVIOUS BOARD MINUTES

Review and possible approval of the minutes from the August 30, 2016 and September 13, 2016 board meetings.

Mr. Gordon asked that the minutes of the September 13, 2016 be held for a possible correction and pulled them from the agenda. **Motion** by Dr. Mendenhall to approve the minutes of August 30, 2016 as prepared and presented. Second by Mrs. Morris. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Richard Gordon Esq		X			
Dr. Anne Mendenhall	M	X			
Mrs. Sarah Hoffman				X	
Mrs. Samantha Morris	2nd	X			
Mr. Mauricio Molina					X
VACANT					
VACANT					
Motion	Carried (X)	Not Carried ()	Vote, (A 3) (N) (AB 1)		Tabled ()

V. SCHEDULED FOR POSSIBLE ACTION

(Information/Possible Action/Public Comment on the following voting items)

A. BUSINESS

20160927-01_V-BDRPT (for possible action) Consideration to Approve Mrs. Samantha Morris for a Term Renewal of One (1) Year as a Board Member. The Current Term Expires September 30, 2016. This is a One (1) Year Term Assignment to expire September 30, 2017.

Motion to approve the term renewal for Mrs. Samantha Morris by Mrs. Hoffman. Second by Dr. Mendenhall. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Richard Gordon Esq		X			
Dr. Anne Mendenhall	2 nd	X			
Mrs. Sarah Hoffman	M	X			
Mrs. Samantha Morris				X	
Mr. Mauricio Molina					X
VACANT					
VACANT					
Motion	Carried (X)	Not Carried ()	Vote, (A 3) (N) (AB 1)		Tabled ()

20160927-02_V-BDRPT (for possible action) Consideration to Elect the Officers of the Board for the 2016-2017 School Year. Positions to be elected are President, Vice President, and Secretary/Treasurer. These terms will be effective August 1, 2016 through July 31, 2017.

Motion by Mr. Gordon to nominate Dr. Anne Mendenhall for the position of President. Second by Mrs. Morris. Motion passed unanimously.

Office of President

Member	Motion	Aye	No	Abstain	Absent
Mr. Richard Gordon Esq	M	X			
Dr. Anne Mendenhall				X	
Mrs. Sarah Hoffman		X			
Mrs. Samantha Morris	2 nd	X			
Mr. Mauricio Molina					X
VACANT					
VACANT					
Motion	Carried (X)	Not Carried ()	Vote, (A 3) (N) (AB 1)		Tabled ()

Motion by Mr. Gordon to nominate Mr. Mauricio Molina for the position of Vice President. Second by Mr. Mendenhall. Motion passed unanimously.

Office of Vice President

Member	Motion	Aye	No	Abstain	Absent
Mr. Richard Gordon Esq	M	X			
Dr. Anne Mendenhall	2 nd	X			
Mrs. Sarah Hoffman		X			
Mrs. Samantha Morris		X			
Mr. Mauricio Molina					X
VACANT					
VACANT					
Motion	Carried (X)	Not Carried ()	Vote, (A 4) (N) (AB 1)		Tabled ()

Motion by Mrs. Hoffman to nominate Mrs. Samantha Morris for the office of Secretary/Treasurer. Second by Mr. Gordon. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Mr. Richard Gordon Esq	2nd	X			
Dr. Anne Mendenhall		X			
Mrs. Sarah Hoffman	M	X			
Mrs. Samantha Morris				X	
Mr. Mauricio Molina					X
VACANT					
VACANT					
Motion	Carried (X)	Not Carried ()	Vote, (A 3) (N) (AB 1)		Tabled ()

VI. ITEMS SCHEDULED FOR INFORMATION

School Balance Sheet: Paul Mazzarella, K12 Senior Director, Finance

Mr. Ronquillo and Mrs. Todd provided the financial outlook report

School Credit Card Review: Sarah Hoffman, Secretary/Treasurer

Mrs. Hoffman was not able to review the credit card statement prior to the meeting today

School Marketing Update: Jacque Hoover, Local Development Manager

Mrs. Hoover was not available to provide a marketing update report

VII. CLOSING PROCEDURES

A. PUBLIC COMMENTS:

No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

There was not public comment.

B. BOARD DISCUSSION - SUGGESTIONS FOR FUTURE AGENDA ITEMS:

C. ADJOURNMENT

Motion to adjourn by Mrs. Hoffman. Second by Dr. Mendenhall.

Meeting was adjourned at 6:44 PM.