

**APPROVED Minutes
REGULAR BOARD MEETING
BOARD OF DIRECTORS**

Nevada Virtual Academy

Tuesday – October 25, 2016

5:00pm

NVVA Blended Learning Site

4801 S. Sandhill

Las Vegas, NV. 89121

*Persons wishing to attend via conference call may do so by calling the Nevada Virtual Academy Office **24 hours in advance** at 702-407-1825 for phone number and passcode. Posted on 10/20/2016 on nvva.k12.com, on www.notice.nv.gov, and at physical locations of 5175 E Tropicana Ave, Las Vegas, NV 89122, 4801 S. Sandhill, Las Vegas, NV 89121, 3521 N. Durango, Las Vegas, NV 89129, and 1 E. First Street, Reno, NV 89501.*

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Nevada Virtual Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas and supporting documents are available to all audience members at the door to the meeting, by requesting the agenda from the Karen Richardson, Secretary to the Board (702-407-1825 ext. 7016) or on the School’s website at: <https://nvva.k12.com>.
 - a. Presentation materials discussed during the meeting may be viewed by using the following link and access code: <https://join.freeconferencecall.com/nvvaboard> Online meeting ID: nvvaboard
2. “Requests to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” Speakers may also request to be placed on “Speakers List” by calling the School’s Office (702-407-1825 ext. 7016) seventy two hours in advance of the meeting.
3. The “Oral Communications” portion is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not take action. These presentations are limited to three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item. Written public comments can be provided to Karen Richardson up to two hours prior to the scheduled meeting via email to krichardson@nvvacademy.org.
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly agenzed and publicly noticed, the Board can respond, interact, and act upon the item.
7. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

I. PRELIMINARY

A. CALL TO ORDER

Meeting was called to order at **5:01** PM.

B. ROLL CALL

Member	Title	Term	Present In Person OR Telephone	Absent	In	Out
Dr. Anne Mendenhall	President	2017	T		5:00	6:47
Mr. Mauricio Molina	Vice President	2018	IP		5:00	6:47
Mrs. Samantha Morris	Secretary/Treasurer	2017	IP		5:00	6:47
Mr. Richard Gordon, Esq.	Member	2018	IP		5:00	6:47
Mrs. Sarah Hoffman	Member	2018	T		5:00	6:47
VACANT	Member	2018				
VACANT	Member	2018				

C. FLAG SALUTE

II. PUBLIC COMMENT

ORAL COMMUNICATIONS/PUBLIC COMMENTS: No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

There was no public comment.

III. INFORMATION ITEMS

A. NVVA SCHOOL REPORT: Lydia Todd, K12

1. School Improvement Grant Update-Janine Calhoun, HS Principal: Graduation rate and team support process shared, update on McREL provider;
2. K-8 SBAC Data-Lydia Todd, Executive Director of School Operations and Academics, Yolanda Hamilton, Deputy Head of School, and Teresa Gregory, K8 Principal: Data is available, but not validated yet by the state, that shows that NVVA K8 has moved from an underperforming to performing status and will be officially listed as such once the data is validated. The Rising Star List was discussed and student achievement in key areas.

IV. PREVIOUS BOARD MINUTES

Review and possible approval of the minutes from the September 13, September 23, and September 27, 2016 board meetings.

Motion by Mrs. Hoffman to approve the minutes of September 13, 23, and 27th as prepared and presented. Second by Dr. Mendenhall. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Dr. Anne Mendenhall	2nd	X			
Mr. Mauricio Molina		X			
Mrs. Samantha Morris		X			
Mr. Richard Gordon Esq		X			
Mrs. Sarah Hoffman	M	X			
VACANT					
VACANT					
Motion	Carried (X)	Not Carried ()	Vote, (A 5) (N) (AB)	Tabled ()	

V. SCHEDULED FOR POSSIBLE ACTION

(Information/Possible Action/Public Comment on the following voting items)

A. BUSINESS

20161025-01_IV-BDRPT (for possible action) Consideration and Possible Action to Approve the 2016-17 School Improvement Plan.

Mrs. Todd stated that the changes on the document reflect the new composition of the administrative team for the school year 2016-2017.

Motion by Mr. Gordon to approve the 2016-2017 School Improvement Plan as presented. Second by Mrs. Morris. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Dr. Anne Mendenhall		X			
Mr. Mauricio Molina		X			
Mrs. Samantha Morris	2nd	X			
Mr. Richard Gordon Esq	M	X			
Mrs. Sarah Hoffman		X			
VACANT					
VACANT					
Motion	Carried (X)	Not Carried ()	Vote, (A 5) (N) (AB)	Tabled ()	

20161025-02_IV-BDRPT (for possible action) Consideration and Possible Action to Create Board Sub-Committees of Academic, Finance, Policy, and Recruitment.

Dr. Mendenhall provided background on the need for the creation of these four (4) sub-committees.

Motion by Mr. Gordon to approve the creation of the subcommittees and select members for each committee separately. Second by Mr. Molina. Motion passed unanimously.

Academic Committee

Motion by Mr. Gordon to appoint Mr. Molina as the Chair of the Academic Committee and Dr. Mendenhall to serve as a member. Second by Mrs. Morris. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Dr. Anne Mendenhall		X			
Mr. Mauricio Molina		X			
Mrs. Samantha Morris	2nd	X			
Mr. Richard Gordon Esq	M	X			
Mrs. Sarah Hoffman		X			
VACANT					
VACANT					
Motion	Carried (X)	Not Carried ()	Vote, (A 5) (N) (AB)		Tabled ()

Finance Committee

Motion by Dr. Mendenhall to appoint Mrs. Morris as Interim Chair of the Finance committee until a new board member with a CPA or accounting background can be voted in, with Mr. Molina as a member. Second by Mr. Gordon. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent
Dr. Anne Mendenhall	M	X			
Mr. Mauricio Molina		X			
Mrs. Samantha Morris		X			
Mr. Richard Gordon Esq	2nd	X			
Mrs. Sarah Hoffman		X			
VACANT					
VACANT					
Motion	Carried (X)	Not Carried ()	Vote, (A 5) (N) (AB)		Tabled ()

Policy Committee

Motion by Mr. Molina to appoint Mr. Gordon as Chair of the Policy Committee with Mrs. Hoffman as a member. Second by Mrs. Morris. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent	
Dr. Anne Mendenhall		X				
Mr. Mauricio Molina	M	X				
Mrs. Samantha Morris	2nd	X				
Mr. Richard Gordon Esq		X				
Mrs. Sarah Hoffman		X				
VACANT						
VACANT						
Motion	Carried (X)	Not Carried ()	Vote, (A 5) (N) (AB)			Tabled ()

Recruitment Committee

Motion by Dr. Mendenhall to appoint Mrs. Morris as Chair of the Recruitment Committee with Dr. Mendenhall as a member. Second by Mrs. Hoffman. Motion passed unanimously.

Member	Motion	Aye	No	Abstain	Absent	
Dr. Anne Mendenhall		X				
Mr. Mauricio Molina	M	X				
Mrs. Samantha Morris		X				
Mr. Richard Gordon Esq		X				
Mrs. Sarah Hoffman	2nd	X				
VACANT						
VACANT						
Motion	Carried (X)	Not Carried ()	Vote, (A 5) (N) (AB)			Tabled ()

20161025-03_IV-BDRTP (for possible action) Consideration and Possible Action to Schedule a Board Retreat.

Motion by Dr. Mendenhall to table this item due to budget restraints. Second by Mr. Molina. Motion to table passed unanimously.

Member	Motion	Aye	No	Abstain	Absent	
Dr. Anne Mendenhall	M					
Mr. Mauricio Molina	2nd					
Mrs. Samantha Morris						
Mr. Richard Gordon Esq						
Mrs. Sarah Hoffman						
VACANT						
VACANT						
Motion	Carried ()	Not Carried ()	Vote, (A) (N) (AB)			Tabled (X)

20161025-04_IV-BDRPT (for possible action) Consideration to Contract with Dr. Brian Carpenter for Training and Consultation Services to the Nevada Virtual Academy Board.

Motion by Mr. Gordon to table this item due to financial restraints. Second by Mr. Molina. Motion passed unanimously.

Member		Motion	Aye	No	Abstain	Absent
Dr. Anne Mendenhall			X			
Mr. Mauricio Molina		2 nd	X			
Mrs. Samantha Morris			X			
Mr. Richard Gordon Esq		M	X			
Mrs. Sarah Hoffman			X			
VACANT						
VACANT						
Motion	Carried (X)	Not Carried ()	Vote, (A) (N) (AB)			Tabled (X)

VI. ITEMS SCHEDULED FOR INFORMATION

School Financial Statement: Paul Mazzarella, K12 Senior Director, Finance
 School Credit Card Review: Sarah Hoffman, Secretary/Treasurer
 School Marketing Update: Jacque Hoover, Local Development Manager

VII. CLOSING PROCEDURES

A. PUBLIC COMMENTS:

No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

There was no public comment.

B. BOARD DISCUSSION - SUGGESTIONS FOR FUTURE AGENDA ITEMS:

Special Education Transition Presentation by Ms. Lisa Dzierbicki, Special Programs Director

Next meeting is scheduled for Tuesday, November 15, 2016

C. ADJOURNMENT

Motion to Adjourn by Mrs. Morris. Second by Dr. Mendenhall.

Meeting was adjourned at **6:47** PM.