

Approved Minutes  
REGULAR BOARD MEETING  
BOARD OF DIRECTORS

# Nevada Virtual Academy

Tuesday – January 24, 2017

5:00pm

NVVA Blended Learning Site

4801 S. Sandhill

Las Vegas, NV. 89121

*Persons wishing to attend via conference call may do so by calling the Nevada Virtual Academy Office 24 hours in advance at 702-407-1825 for phone number and passcode. Posted on 01/19/2017 on the internet at [nvva.k12.com](http://nvva.k12.com), on [www.notice.nv.gov](http://www.notice.nv.gov), and at physical locations of 5175 E Tropicana Ave, Las Vegas, NV 89122, 4801 S. Sandhill, Las Vegas, NV 89121, 3521 N. Durango, Las Vegas, NV 89129, and 1 E. First Street, Reno, NV 89501.*

## INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

The Nevada Virtual Academy (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas and supporting documents are available to all audience members at the door to the meeting, by requesting the agenda from the Karen Richardson, Secretary to the Board (702-407-1825 ext. 7016) or on the School’s website at: <https://nvva.k12.com>.
  - a. Presentation materials discussed during the meeting may be viewed by using the following link and access code: <https://join.freeconferencecall.com/nvvaboard> Online meeting ID: nvvaboard
2. “Requests to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.” Speakers may also request to be placed on “Speakers List” by calling the School’s Office (702-407-1825 ext. 7016) seventy two hours in advance of the meeting.
3. The “Oral Communications” portion is set-aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not take action. These presentations are limited to three (3) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to three (3) minutes when the Board discusses that item. Written public comments can be provided to Karen Richardson up to two hours prior to the scheduled meeting via email to [krichardson@nvvacademy.org](mailto:krichardson@nvvacademy.org).
5. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda by submitting a written request at least seventy-two (72) hours in advance of any regular meeting. Once such an item is properly agenzized and publicly noticed, the Board can respond, interact, and act upon the item.
7. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

## I. PRELIMINARY

### Call to Order

Meeting was called to order at 5:02 PM.

### Roll Call

| Member                   | Title               | Term | Present<br>In Person OR<br>Telephone | Absent | In   | Out  |
|--------------------------|---------------------|------|--------------------------------------|--------|------|------|
| Dr. Anne Mendenhall      | President           | 2017 | IP                                   |        | 5:00 | 6:28 |
| Mr. Mauricio Molina      | Vice President      | 2018 |                                      | X      |      |      |
| Mrs. Samantha Morris     | Secretary/Treasurer | 2017 | IP                                   |        | 5:00 | 6:28 |
| Mr. Richard Gordon, Esq. | Member              | 2018 | T                                    |        | 5:20 | 6:28 |
| Mrs. Sarah Hoffman       | Member              | 2018 | IP                                   |        | 5:00 | 6:28 |
| VACANT                   | Member              | 2018 |                                      |        |      |      |
| VACANT                   |                     | 2018 |                                      |        |      |      |

### Pledge of Allegiance

## II. PUBLIC COMMENT #1

ORAL COMMUNICATIONS/PUBLIC COMMENTS: No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

There was no public comment.

## III. INFORMATION ITEMS

### A. SCHOOL REPORT: Yolanda Hamilton, Head of School

1. Enrollment Update – student enrollment stands at 2213.
2. K8 & HS Update – report cards are being prepared, second semester is began this week, K8 is up 8% in satisfaction for a rating of 72%; McCrel will be onsite for training, and the Poetry Out Loud group will be sending one student to the championships.
3. Eastern Location Update – space has been cleaned out and we are still looking for a tenant.
4. FAST Update – 169 students are currently receiving services.
5. Student Council Presentation – Ms. Caroleena O’Shields, President of the Honor Society and the Student Council shared that the student council held elections using video campaigns; they are working on student engagement through tutoring and are actively engaged in planning this years Prom.

## IV. PREVIOUS BOARD MINUTES

Review and possible approval of the minutes from the November 15, 2016 regular, and the December 13, 2016 regular and emergency board meetings.

Dr. Mendenhall requested a correction to the November 15<sup>th</sup> minutes in section V for the spelling of Mr. Gordons name; Mrs. Hoffman requested that she be marked as absent in the December 13<sup>th</sup> emergency meeting minutes. With those corrections to be made **motion** was made by Mrs. Hoffman to approve the minutes from November 15<sup>th</sup> and Decembers 13, 2017 meetings. Second by Mrs. Morris. Motion passed unanimously.

| Member                 |               | Motion          | Aye                            | No | Abstain | Absent     |
|------------------------|---------------|-----------------|--------------------------------|----|---------|------------|
| Dr. Anne Mendenhall    |               |                 | X                              |    |         |            |
| Mr. Mauricio Molina    |               |                 |                                |    |         | X          |
| Mrs. Samantha Morris   |               | 2 <sup>nd</sup> | X                              |    |         |            |
| Mr. Richard Gordon Esq |               |                 | X                              |    |         |            |
| Mrs. Sarah Hoffman     |               | M               | X                              |    |         |            |
| VACANT                 |               |                 |                                |    |         |            |
| VACANT                 |               |                 |                                |    |         |            |
| <b>Motion</b>          | Carried ( X ) | Not Carried ( ) | Vote, (A <b>4</b> ) (N ) (AB ) |    |         | Tabled ( ) |

**V. CONSENT AGENDA ITEMS**

*(Information/Possible Action/Public Comment -If discussion is needed on any item then it shall be placed in Scheduled for Action VI)*

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The Head of School recommends approval of all consent agenda items.

- Resignation of Sarah Ledon as School Improvement Grant Director

Motion by Dr. Mendenhall. Second by Mrs. Hoffman. Vote 4 A    N    AB

**VI. SCHEDULED FOR POSSIBLE ACTION**

*(Information/Possible Action/Public Comment on the following voting items)*

**A. BUSINESS**

**20170124-01\_IV-BDRPT** *(for possible action)* **Consideration and Possible Approval for Payment to K12 for Products & Services Provided.** *Presented by Paul Mazarella.*

**Motion** by Mrs. Morris to approve the payment to K12 for products and services through December 16, 2016. Second by Mrs. Hoffman. Motion passed unanimously.

| Member                 | Motion        | Aye             | No                             | Abstain | Absent     |
|------------------------|---------------|-----------------|--------------------------------|---------|------------|
| Dr. Anne Mendenhall    |               | X               |                                |         |            |
| Mr. Mauricio Molina    |               |                 |                                |         | X          |
| Mrs. Samantha Morris   | M             | X               |                                |         |            |
| Mr. Richard Gordon Esq |               | X               |                                |         |            |
| Mrs. Sarah Hoffman     | 2nd           | X               |                                |         |            |
| VACANT                 |               |                 |                                |         |            |
| VACANT                 |               |                 |                                |         |            |
| <b>Motion</b>          | Carried ( X ) | Not Carried ( ) | Vote, (A <b>4</b> ) (N ) (AB ) |         | Tabled ( ) |

**20170124-02\_IV-BDRPT** (for possible action) **Consideration and Possible Approval of Mr. Mark Makley as a General Member of the Board Filling the Vacancy of Mr. John Vettel. Term will expire on June 30, 2018.** Presented by the Recruitment Committee.

Mr. Makley provided his work history as the request of Mr. Gordon. **Motion** by Dr. Mendenhall to approve Mr. Mark Makley as a member of the NVVA Board of Directors. Second by Mrs. Hoffman. Motion passed unanimously.

| Member                 | Motion        | Aye             | No                             | Abstain | Absent     |
|------------------------|---------------|-----------------|--------------------------------|---------|------------|
| Dr. Anne Mendenhall    | <u>M</u>      | X               |                                |         |            |
| Mr. Mauricio Molina    |               |                 |                                |         | X          |
| Mrs. Samantha Morris   |               | X               |                                |         |            |
| Mr. Richard Gordon Esq |               | X               |                                |         |            |
| Mrs. Sarah Hoffman     | 2nd           | X               |                                |         |            |
| VACANT                 |               |                 |                                |         |            |
| VACANT                 |               |                 |                                |         |            |
| <b>Motion</b>          | Carried ( X ) | Not Carried ( ) | Vote, (A <b>4</b> ) (N ) (AB ) |         | Tabled ( ) |

**20170124-03\_IV-BDRPT** (for possible action) **Consideration and Possible Approval of the Nevada Virtual Academy Health Manual.** Presented by the Policy Committee.

This item is tabled until a future date when the manual has been updated to reflect the needs of the Sandhill location.

| Member                 | Motion      | Aye             | No                    | Abstain | Absent              |
|------------------------|-------------|-----------------|-----------------------|---------|---------------------|
| Dr. Anne Mendenhall    | 2nd         |                 |                       |         |                     |
| Mr. Mauricio Molina    |             |                 |                       |         |                     |
| Mrs. Samantha Morris   |             |                 |                       |         |                     |
| Mr. Richard Gordon Esq |             |                 |                       |         |                     |
| Mrs. Sarah Hoffman     | M           |                 |                       |         |                     |
| VACANT                 |             |                 |                       |         |                     |
| VACANT                 |             |                 |                       |         |                     |
| <b>Motion</b>          | Carried ( ) | Not Carried ( ) | Vote, (A ) (N ) (AB ) |         | <b>Tabled ( X )</b> |

**VII. ITEMS SCHEDULED FOR INFORMATION**

School Financial Report: Paul Mazzarella, K12 Senior Director, Finance

School Credit Card Review: Samantha Morris, Secretary/Treasurer

Mrs. Morris has reviewed the December 2016 and January 2017 charges and approved the expenditures.

School Marketing Update: Jacque Hoover, Local Development Manager

**VIII. CLOSING PROCEDURES**

**A. PUBLIC COMMENTS #2**

No individual comment shall be for more than three (3) minutes. Board members may respond to comments however no action can be taken. The Board may give direction to staff following comment.

There were no public comments.

**B. BOARD DISCUSSION - SUGGESTIONS FOR FUTURE AGENDA ITEMS**

Finance Committee composition

Health Manual

Board Training

**C. ADJOURNMENT**

Motion by Mrs. Hoffman. Second by Mrs. Morris.

Meeting was adjourned at 6:28 PM.